

# ST. MARGARET OF YORK

## Boosters Club

### ATHLETIC HANDBOOK

"Sports well understood and practiced... contributes to the development of the whole person because it demands generous effort, careful self-control, mastery of self and respect for others, complete commitment to the building of tomorrow's well ordered society which we have characterized as the "civilization of love."

Pope Paul VI

The philosophy of St. Margaret of York athletics is to provide opportunities for young people to be involved in competition to develop physical fitness, self discipline, mental alertness and attitudes of sportsmanship, based upon Christian principles of fair play and cooperation, under well organized and properly supervised forms of athletics. The St. Margaret of York athletic programs should be best viewed as one of our many outreach ministry programs. St. Margaret of York primarily participates with other parishes through the Catholic Youth Organization sport programs for Cincinnati. The goal of CYO is to instill in young people the attitudes and characteristics that will make them better adjusted now and in the years ahead. The SMOY Boosters Club supports these philosophies and goals.

CYO athletics as one vehicle of youth ministry can offer young people the opportunity for growth and Christian maturity. Centered around the person of Christ, with the coach as a true minister, our athletic program has the opportunity to be a real witness to the community we live in. Not only can the team be an ideal setting for the formation of real Christian community because the team members work together, enjoy victory, and suffer defeat and frustration together, but also with the proper leadership, other forms of peer ministry can be a real educator and transmitter of Christian values.

#### **Boosters Club**

The purpose of the St. Margaret of York Boosters Club purpose is to promote the parish and serve its youth and adults by sponsoring athletic programs for the children of the parish and school. It is also the purpose of the Boosters Club to assist other parish organizations in building a lasting, fully functional Catholic Church and organize and sponsor activities for parish members of all ages.

Boosters Board members are elected bi-annually. The Board is made up of **Five (5)** elected members. This includes the President, the Vice President of Communications, the Vice President of Finance and the Boys/Girls Athletic Director.

The Boosters Board also approves and appoints members to the Athletic Committee. The Athletic Committee is administered by the Athletic Director and is made up of Sports Coordinators for the following sports.

- Girl's Basketball
- Boy's Basketball
- Girl's Volleyball
- Boy's Volleyball
- Boy's Baseball
- Girl's Softball
- Track & Field
- Boy's Football
- Boy's and Girl's T-Ball

#### **Athletic Committees Purpose**

The purpose of the Boosters Athletic Committee is as follows:

- \* To insure that the philosophy and guidelines set forth by the Booster organization are maintained in all aspects of the Athletic Program.
- \* To oversee and promote athletic activities for the youth of the parish and the students of the parish school.
- \* To regiment a program of athletics for the youth of the parish and the school in a CYO League or in a league deemed appropriate by the Boosters Club.
- \* To make recommendations to the Boosters Board to approve or reject the addition or elimination of sponsored sports.
- \* To inform the general membership of the scheduled activities and events of the Boosters Club.

\* To provide opportunities for fun and exercise while learning the value of teamwork, effort and competition.

**Booster Board Members and Sports Coordinator Elected Post:**

The Booster Board will consist of 5 elected members, and serve in a two-year term. Sports Coordinators will be elected as well and will also serve on a two-year rotation; The following are the titles of the positions and the year in which the term will be open for election.

Nominations for positions will be first be taken in January and the vote will be conducted in April . Positions terms start May 1. A member must be in good standing and have have attended at least one booster meeting throughout the year, excluding the voting month, to be eligible to vote in the election.

**Booster Board:**

<u>Title</u>	<u>Election year</u>
President:	2007 ..... every other odd # year
VP of Communication	2007 ..... every other odd # year
Boys Athletic Director	2007 ..... every other odd # year
VP of Finance	2008 ..... every other even # year
VP of Development	2008 ..... every other even # year
Girls Athletic Director	2008 ..... every other even # year

**Sport Coordinators**

Girls Volleyball 6-8	2007 ..... every other odd # year
Girls Volleyball 3-5	2007 ..... every other odd # year
Softball	2007 ..... every other odd # year
T-ball	2007 ..... every other odd # year
Girls Basketball 6-8	2007 ..... every other odd # year
Girls Basketball 3-5	2007 ..... every other odd # year
Boys Volleyball	2008 ..... every other even # year
Football	2008 ..... every other even # year
Baseball, CYO	2008 ..... every other even # year
Baseball, Knothole	2008 ..... every other even # year
Boys Basketball 6-8	2008 ..... every other even # year
Boys Basketball 3-5	2008 ..... every other even # year

If an elected member is elected for a position with an opposite election year date, their term will follow the term of the position, not the term of the elected individual.

**Student athlete Eligibility**

To be eligible for a parish team, a student athlete must be a registered active member of the parish or attend the Parish School. The parish office describes active parish membership. The residence of a student athlete shall be deemed to be that of his/her parent or legal guardian.

The family of each student athlete must be a dues paying member of the Boosters Club. When and if Booster dues are collected.

A student athlete can play on only one CYO team in the same sport and only one Booster Club sponsored team per sport.

If a student athlete moves from St Margaret of York Parish to another parish during the school year, he/she may finish that athletic year with St Margaret of York or transfer to the new parish. However, he/she may not play with St Margaret of York after the end of the current school year, unless their family remains active members of the parish.

**Athletic Program Sports**

The following is a list of sports and grade level teams the Boosters Club sponsors for the Athletic season. This is contingent on enough players registering for each grade level. The Boosters will consider sponsoring other sports or grade levels if the demand exists.

**Fall Season** Girl's Basketball ..... (Grades 3-8)  
 Boy's Football.....(Grade 3-8)

**Winter Season** Boy's Basketball ..... Grades 3-8)  
 Girl's Volleyball ..... (Grades 3-8)

**Spring Season** Boy's Baseball ..... (Grades 1-8)  
 Boy's Volleyball ..... (Grades 3-8)  
  
 Tee Ball ..... (Grades K-1)  
 Track & Field ..... (Grades 1-8)

**Booster Sanctioned Sport Guidelines**

**Sport Examples:**

**Fall Season** Cheerleading.....(Grades 1-8)  
  
 Girls Golf.....(Grades 6-8)

**Spring Season** Volleyball (Grade 3-8)

**Definition of a “Booster Sanctioned” Sport**

If the guidelines below are met, a sport may be considered Booster Sanctioned and utilize the Booster name to promote their sport in the SMOY school and the surrounding community.

- Be approved year to year as a Booster Sanctioned Sport prior to the start of a season
- Can also be evaluated by the Board for full support into the Booster sports program
- Must adhere to all Booster Coaching, Player and Parent Conduct guidelines as outlined in the Athletic Handbook
- Teams must be made up of 100% SMOY School Family or Parishoners.
- Coaches must attend the Archdiocese Child Abuse Class, attend the Positive Coaching Course and have fingerprints on file with the Archdiocese.
- “Booster Sanctioned” Sports must keep accurate medical forms on file for all participants
- A “Booster Sanctioned Sport” is not Financially supported by the Booster Organization. No monies raised to support the Booster organization in the form of donations, fund raising or registrations fees can be used to support a “Booster Sanctioned” Sport.
- The Boosters organization is not Financially or Legally Liable to or for the “Booster Sanctioned Sport”. In the event of injury during a “Booster Sanctioned” sport or financial distress caused by mismanagement of a “Booster Sanctioned” sport. The Booster organization and or any members of its organization acting on behalf of the Booster Organization will not be help culpable.
- Registration for a “Booster Sanctioned” sport may be done through on-line registration but a sur-charge of 5% can be assessed to cover the Booster organizations expense.
- The use of any SMOY Booster Logos would be prohibited and uniforms will not be provided. They would be able to use SMOY in their name.

The guidelines outlined above are the definition of a “Booster Sanctioned” sport. A Booster Sponsored Sport is one that is fully supported both financially and legally by the Booster Organization and follows the full code and conduct as outlined in the SMOY Boosters Athletic Handbook.

## **Athletic Program Fees**

The success of the athletic program is dependent on your financial contribution in the form of membership fees and participation in Booster sponsored events. The fees established for the athletic program are as follows:

- \* A Fee for each sport is collected with the registration form. A fee schedule will be posted at registration.
- \* **All elected booster board members or elected sports coordinators will have one fee per child waived during each year they are in office (one per child, or one per family).**
- \* Registrations beyond the due date will be subject to team availability and discretion of the Athletic Director and the Sports Coordinator . Late registrations may be subject to an additional \$50.00 Coordinators are responsible for collecting this late fee.
- \* The fee for a sports coordinator's children will be waived for the sport he or she coordinates.
- The fees are subject to change if the costs for participation in a league or sports activity are different than anticipated.
- No student athlete shall be denied participation in a sport due to financial hardship. Families are encouraged to contact the parish Priest if these circumstances exist.

These fees only cover a portion of the expenses of running the athletic program. They do not cover all the expenses involved with gym fees, uniforms costs, league and referee fees, insurance, athletic equipment and many other expenses. Please help support other Boosters fund raising efforts so these fees can remain as low as possible.

## **Parent Responsibilities**

The parents of players participating in Booster athletic programs share in the responsibilities with the coach for making their child's experience in a particular sport a positive one. The following are a summary of parental responsibilities related to the athletic program.

- Submit registration forms, release forms and payments on time. A \$50 additional late fee must be submitted with registrations placed after the last day of open registration. Children will not be allowed to practice until the Sports Coordinator receives all forms and fees.
- Keep uniforms and equipment clean and in good repair and return them on time. Lost or carelessly damaged uniforms or equipment will require replacement at the parents' expense. Damage such as loose numbers or letters should be noted when returned. Failure to return a uniform will result in the suspension of the privilege to play the next sport until the uniform is returned or paid for.
- \* Bring players to practice and pick up student athletes from practice on time.
- \* Failure to bring student athlete to practice regularly and timely may result in reduced playing time at the coach's discretion.
- Inappropriate behavior by student athletes during practice or games may result in reduced playing time at the coach's discretion.
- Alert coach of any special problems or needs with a student athlete's medical history, prior to the first practice.
- Support team and coach by attending games and when possible assist coach with duties. Support the student athletes and coaches efforts by showing good sportsmanship and Christian behavior.
- Parents are expected to work at any sporting events providing concessions, gate setup and tear down services.
- Parents are expected to participate by volunteering time to Booster Club fund raising activities, attending general meetings and social events.
- Parents are responsible for making sure that 2 adults are present at practice or games before leaving child in compliance with dioceses policy.

## **Guidelines for Selecting Coaches**

All people interested in coaching (head or assistant coach) must complete the "Coaches Application Form" at the time of registration. The sports coordinator will review all the applications with the Athletic Director. If during this review the Athletic Director feels that more information is needed in order to select a coach for a particular grade level, the Sports Coordinator and / or Athletic Director will interview all applicants. After this review / interview the Athletic Director and Coordinator will select the coaches for each grade level at their discretion. For grades 6 through 8, coaches will not be selected until evaluations are complete and team rosters are formed. Selections will be based on the following in no particular order:

- number of years the individual coached within the SMOY program.

- overall coaching experience and knowledge of the game (including coaching outside the SMOY program).
- coach's evaluations by the parents of previous years and / or in different sports.
- the individuals coaching philosophies (i.e. consistent with SMOY and CYO philosophies and guidelines).
- number of other teams the applicant serves as head coach for that child
- coaches will be selected to give as many families as possible an opportunity to head coach a sport within that particular grade when more qualified coaches apply than positions available.
- **Parents are encouraged to assist head coaches as needed at practice and games. If there is a restriction on the number of coaches who are able to participate in game situations, the head coach will decide which assistant may participate during the game.**

### Coaches Guidelines

Coaches are the primary means by which SMOY athletic program upholds and enforces its ideas and goals. Coaches have the most influence over the conduct of the student athletes and spectators during any event. It is the primary responsibility of the Coach to visibly show that he/she values self-restraint, fair play and sportsmanlike behavior. The following rules are presented for the information of prospective coaches and interested parents.

- All coaches must complete the Archdiocesan Child Abuse Decree Class and be officially registered at the parish office prior to coaching. They are required to attend the Positive Coaching seminar either in person or on-line and must be fingerprinted as per the Archdiocesan regulations for volunteerism. Two adults **Must** be present at each practice or team event.
- Coaches should not use profanity, abusive or degrading language during a game or practice.
- Coaches must avoid any action or remark that may incite the displeasure of the spectators.
- Coaches will immediately discipline any student athlete who intimidates an official or opposing student athlete. The coach must be fair in disciplining all student athletes when enforcing team rules.
- Coaches must insure that no spectator intimidates an official or student athlete. A Coach must report offenses of **technical fouls or intimidation** by any SMOY spectator, **Coach, Student athlete** to the Athletic Director **with 24 hours of the offense.**
- **Any Coach, Student athlete or Sports Spectator** ejected from a game must report the offense to the Athletic Director **within 24 hours of the offense.** The **Student athlete or Coach will be** suspended from the next game **and the Sports Spectator will be requested to not attend the next game. Upon the 3<sup>rd</sup> suspension, any coach and or student athlete will be suspended from the team for the remainder of the season. Any coach suspended under this guideline will not be permitted to be a head coach until an approval by the parish priest is received. (does that mean the one technical rule, or the third suspension)**
- Coaches shall comply with the Booster's playing time guidelines. We strongly recommend the use of substitutes whenever possible, especially when the game's outcome has been decided. Deliberate attempts to humiliate opponents by running up the score are inconsistent with our philosophy.
- Every student athlete is to participate in all practices and playing time guidelines shall be followed. For the safety of the student athletes, the coach will start and finish practices in a timely manner. No child shall ever be left at a game or practice site without adult supervision.
- Team prayer before and/or after games is strongly recommended. Coaches are encouraged to lead the prayer or have the student athletes lead the prayer. The Booster Peace Prayer is an option for such prayer.
- 8<sup>th</sup> grade coaches and assistants are required to complete their Christian Athlete Award evaluation at the end of each season.

- The head coach is charged with the responsibility of the team's administrative work and should seek input from all assistant coaches while building a Christian partnership of team leadership.

We want to thank our coaches. All student athletes and parents of SMOY sincerely appreciate the generous donation of time, patience and effort given by all the coaches to our children and our parish.

### **Team Selection Guidelines**

The Athletic Director and the Sports Coordinator will oversee team selection at all grade levels.

The Boosters Board reserves the right to adjust the teams at any time until the start of the first game in order to ensure the following guidelines and program objectives are met. Team selection guidelines for each grade is as follows:

#### **Through Fifth Grade**

- \* Teams will change each year in grades three through five.
- \* Teams should be as balanced from a skill perspective as possible. Skills assessment will be performed prior to each new **team formation Season**. Evaluators will rank athletes using a numerical point scale for individual skills and team play. A seeding system based on total numerical evaluation scores will be used to form equally skilled teams. The sports coordinator and athletic director will complete team formation.
- \* Teams will be formed with an attempt to maintain same grade/age level teams whenever possible.
- \* **Teams will be evenly divided in order to offer the children the opportunity to play with as many different classmates as possible and to gain as much diverse coaching from separate and different coaches. Accordingly, coach pairings and preferences will not be a factor in the team selection process.**

Knobhole baseball will be the exception to this rule as knobhole teams move up in competitive divisions based on the prior season performance. Teams remain together as they move up on a yearly basis **from grades 1 through 3. Baseball will have equally divided teams (amount of student athletes and skill level) in the 1<sup>st</sup> grade through 3<sup>rd</sup> grade. In the 4<sup>th</sup> and 5<sup>th</sup> grade two skill assessments will be completed for each grade in order to evaluate each child's ability and to be placed on a team that is equally divided (amount of student athletes and skill level) for grades 4 and 5.**

In all other SMOY sports, the CYO office sets league placement in 3<sup>rd</sup> and 4<sup>th</sup> grades in an arbitrary and/or geographic manner. Fifth grade league placement will be at the discretion of the sports coordinator and the Athletic Director with input from coaches and approval from the CYO office.

- \* **When teams change, a physical re-evaluation of all student athletes must take place in accordance with stated guidelines.**

#### **Sixth, Seventh and Eight Grades**

Teams are divided in the sixth, seventh and seven grades by skill level. If a sufficient number of student athletes tryout for a sport to make up three teams, the teams will be divided as follows: the highest skill level athletes will be placed on the blue team. The next skill level athletes will be placed on the silver team. The next level of student athletes will be placed on the white team.

If a sufficient number of student athletes tryout for a sport to make up four or more teams, the teams will be divided as follows: The highest skill level student athletes will be placed on the blue team. The next level of student athletes will make up the silver team. The remaining student athletes will be equally divided between the remaining teams. The teams will be placed in leagues according to their skill level and previous competitive history.

**A child who completes the evaluation process and is placed on team, and quits the team due to the placement of the evaluation system, will jeopardize their placement on a blue or silver team in the next sport in which there is an evaluation process.**

**If a child is signed up to play for a sport, completes the evaluation process and leaves the sport due to their individual team placement, the child will be not be eligible to be on the blue team, but placed on a team picked by the athletic director and sports coordinator of the next sport that has a skill assessment format.**

The team selection process, team size and evaluation criteria will be defined by the individual sports coordinator and Athletic Director.

### **Guidelines for Evaluation**

In 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grades athletes will be placed on teams according to skill from highest to lowest level. These teams will be denoted by colors: blue, silver, white and gold. **Teams will be divided from the highest skill level to the lowest skill for teams equal to 3 or less. If 4 or more teams are formed, the highest level student athletes will be placed on the blue team, the second highest level student athletes will be placed on the silver team and the white and gold teams will be evenly divided based upon skill assessment scores.**

All athletes in the 6<sup>th</sup>, 7<sup>th</sup>, or 8<sup>th</sup> grade must go through the evaluation process. The sports coordinator will attempt to provide two evaluation sessions to determine which team the student athlete will be placed on. Out of these two evaluations, all student athletes interested in playing on the most competitive team must attend at least one evaluation. All student athletes are encouraged to make both evaluations. If student athletes cannot make either evaluation, they may be placed on the least competitive team available.

For special cases (such as injury, illness, death in the family or new to the parish after initial evaluations took place, etc.), a separate evaluation will be held. This is not always possible depending on the timing of registration and first practices. In such cases, athletes may be placed on teams at the sole discretion of the sports coordinator and athletic director.

The evaluators will consist of people who have knowledge of the sport (coaches, athletic director, coordinators, etc.). There will be at least 3 evaluators at each evaluation. Preferably, these 3 evaluators will be the same for all evaluations. The evaluators will not consist of parents who have children being evaluated. No parents of any child being evaluated may be present in the evaluation space.

Evaluators will rank the athletes using a numerical point system for skills and team play. These calculations will be used to determine team makeup.

### **Team Size:**

**The booster organization understands that playing time during practice, tournaments and games is a priority of all children and their parents. It is the full intent of this program to offer each child a level of competition that challenges their athletic ability while developing their fundamental sports skills. The amount of participants in each sport changes each year due to class size, % of boys and girls in each class and parish memberships, thus creating unique and challenging team sizes. The sports coordinator, athletic director and booster board will complete an overall evaluation of the amount of student athletes per team assuring that it fulfills of our programs mission is accomplished.**

**The chart below is a guideline on the amount of children the booster organization would like to field on each team. The chart is only a guideline to help in the initial forming of the teams, (prior to the last evaluation date) and can be used to help parents, coaches, coordinators and athletic directors recruit additional student athletes to increase participation. The decision to enforce the \$50 late fee after the sign up date is at the sole discretion of the athletic director and sports coordinator.**

The sports coordinator, athletic director and the booster board can modify the size of teams if conditions of team size deem necessary. Some examples of conditions would be, the amount of participants who have “other outside activities, other than the SMOY sponsored sports. This information is gathered from the “sign up sheet” completed by the parents prior to the season. Children with outside commitments can create team size differences (thus limiting their time to participate in the sport), and affect the total participants in the grade, and the availability of gym time, to name just a few.

Modifications to this guideline chart can and will be made due to participant sign up and to accommodate administrative conditions: All children will have an opportunity to play on a team as long as the minimum can be fielded.

Baseball, 12, Softball 13, Football 24, Volleyball 9, Basketball 8, T-Ball 10 &Track, as many as possible.

### **Basketball Grades 3-5:**

# of Players: \_\_\_\_\_ # of teams

6-13	<b>1 Team</b>
14-21	<b>2 Teams</b> (14 / 2-7) / (15, 1-7, 1-8) / (16 / 2-8) / (17 / 1-8, 1-9) (18 / 2-9) / (19 / 1-9, 1-10) / (20 / 2-10) / (21 / 1-10, 1-11)
22-31	<b>3 Teams,</b> (22 / 1-7, 1-7, 1-8) / (23 / 1-7, 1-8, 1-8) / (24 / 3-8) (25 / 2-8, 1-9) (26 / 1-8, 2-9) / (27 / 3-9) / (28 / 2-9, 1-10) (29 / 1-9, 2-10) / (30 / 3-10) / (31 / 2-10 / 1-11)
32-43	<b>4 Teams,</b> (32 / 4-8) / (33 / 3-8, 1-9) / (34 / 2-8, 2-9) / (35 / 1-8, 3-9) (36 / 4-9) / (37 / 3-9, 1-10) / (38 / 2-9, 2-10) / (39 / 1-9, 3-10) (40 / 4-10) / (41 / 3-10, 1-11) (42 / 2-10, 2-11) / (43 / 1-10, 3-11)

#### Basketball Grades 6-8:

# of Players:	# of teams	(b=blue, s=silver, w=white, g=gold)
6-13	<b>1 Team</b>	
14-21	<b>2 Teams</b> (14 / 2-7) / (15 / b7, s8) / (16 / b8,s8) / (17 / b8, s9) (18 / b9, s9) / (19 / b9, s10) / (20 / b10, s10) / (21 / b10, s11)	
22- 31	<b>3 Teams</b> (22 / b7, s7, w8) / (23 / b7, s8, w8) / (24 / b,s,w 8) (25 / b,s8, w 9) (26 / b8, s,w 9) / (27 / b8, s9, w10) (28 / b8, s,w 10) (29 / b9, s,w 10) / (30 / b,s,w10) / (31 b9, s,w 11)	
32-43	<b>4 Teams</b> (32 / b,s,w,g8) / (33 / b,s,w 8, g9) / (34 / b,s 8, w,g 9) (35 / b8, s,w,g 9) / (36 / b,s,w,g 9) / (37 / b,s,w 9, g10) (38 / b,s 9, w,g 10) / (39 / b 9, s,w,g 10) (40 / b 9,s 9,w 11,g 11) / (41 / b9,s10,w11, g11) (42 / b9, s,w,g11) (43 / b 10, s,w,g 11)	

#### Volleyball Grades 3-5:

# of Players:	Amount of teams
8-15	<b>1 Team</b>
16-23	<b>2 Teams</b> (16 / 2-8) / (17 / 1-8, 1-9) / (18 / 2-9) / (19 / 1-9, 1-10) (20 / 2-10) / (21 / 1-10, 1-11) / (22 / 2-11) / (23 / 1-11, 1-12)
24-21	<b>3 Teams</b> (24 / 3-8) / (25 / 2-8, 1-9) / (26 / 1-8, 2-9) (27 / 3-9) (28 / 2-9, 1-10) / (29 / 1-9, 2-10) / (30 / 3-10) / (31 / 2-10, 1-11)
32- 44	<b>4 Teams</b> (32 / 4-8) / (33 / 3-8, 1-9) / (34 2-8, 2-9) (35 / 1-8, 3-9) / (36 / 4-9) / (37 / 3-9, 1-10) / (38 / 2-9, 2-10) (39 / 1-9, 3-10) / (40 / 4-10) / (41 / 3-10, 1-11) / (42 / 2-10, 2-11) (43 / 1-10, 3-11) / (44 / 4-11)
45+	5 Teams (45 / 5-9)

#### Volleyball Grades 6-8:

# of Players:	Amount of teams	(b=blue, s=silver, w=white, g=gold)
8-15	<b>1 Team</b>	
16-23	<b>2 Teams</b> (16 / b,s 8) / (17 / b8, s9) / (18 / b,s9) / (19 / b9, s10) (20 / b,s10) / (21 / b10, s11) / (22 / b,s11) / (23 / b11, s12)	
24-31	<b>3 Teams</b> (24 / b,s,w 8) / (25 / b,s 8, w-9) / (26 / b-8, s,w9) (27 / b,s,w 9) / (28 / b,s9, w10) / (29 / b9, s,w10) (30 / b9, s,10, w11) / (31 / b,s 10, w 11)	
32- 44	<b>4 Teams</b> (32 / b,s w,g 8 ) / (33 / b,s,w,8 g 9,) / (34 b,s 8, w,g 9) (35 / b8, s,w,g9) / (36 / b,s,w,g,9) / (37 / b,s,w,9 g,10) (38 / b,s 9,w,g 10) (39 / b9, s,w,g 10, ) (40 / b9, s,w10,g 11) (41 / b9, s10 s,w 11) (42 / b9, s10, w11, g 12) / (43 / b,s 10, w11, b12) / (44 b,s 10, w,g 12)	
45 +	<b>5 Teams</b> (45 b,s,w,g 9)	

### Playing Time Guidelines

The focus of the Athletic Program is to develop individual skills and team play. Boosters strongly encourage coaches to field teams in a manner that allows all student athletes to develop their skills and self-esteem. Playing time guidelines apply to all leagues, tournaments and events SMOY teams participate in.

For grades kindergarten through fourth, playing and practice time should be as equal as possible through the entire season including all tournament play. **Assistant coaches** should keep track of individual playing times (i.e. plays in football, quarters in basketball, games in volleyball and innings in baseball and softball) in an attempt to play evenly throughout the season. A rotation of starting positions is also **strongly** encouraged.

For fifth and sixth grades, the Boosters consider teams to be in a transitional year between the younger age teams to the more competitive teams in seventh and eighth grade.

For seventh and eighth grades, coaches will balance the needs of the student athletes preparing for high school athletics and of those student athletes using their last opportunity to play for their school team.

Playing time guidelines apply to all leagues and tournaments SMOY teams participate in.

### Playing Time Guidelines

Sport	SMOY Playing Time Guidelines
Boys & Girls Basketball 3 <sup>rd</sup> - 4 <sup>th</sup> 5 <sup>th</sup> - 6 <sup>th</sup> 7 <sup>th</sup> and 8 <sup>th</sup>	even as possible 1 continuous quarter one minute during the game
Girls Basketball 3 <sup>rd</sup> - 4 <sup>th</sup> 5 <sup>th</sup> - 6 <sup>th</sup> 7 <sup>th</sup> and 8 <sup>th</sup>	even as possible 1 continuous quarter one minute during the game
Girls and Boys Volleyball 3 <sup>rd</sup> - 4 <sup>th</sup> 5 <sup>th</sup> - 6 <sup>th</sup> 7 <sup>th</sup> and 8 <sup>th</sup>	even as possible 1 full game start to finish 4 serves by any player during a match
Boys Baseball 6 - 8 years old 9 - 10 years old / 3 <sup>rd</sup> & 4 <sup>th</sup> 11 - 12 years old / 5 <sup>th</sup> & 6 <sup>th</sup> 13 - 15 years old / 7 <sup>th</sup> & 8 <sup>th</sup>	even as possible even as possible 2 defensive innings & 1 turn at bat participates in the game
Girls Softball 2 <sup>nd</sup> - 4 <sup>th</sup> 5 <sup>th</sup> - 6 <sup>th</sup> 7 <sup>th</sup> - 8 <sup>th</sup> (fast pitch)	even as possible half game (3 innings if playing 6) participates in the game
T-Ball	even as possible
Track 1 <sup>st</sup> - 8 <sup>th</sup>	<b>1 event</b>
Football  3 <sup>rd</sup> -4 <sup>th</sup> 5 <sup>th</sup> -6 <sup>th</sup> 7 <sup>th</sup> -8 <sup>th</sup>	Unlike other sports, CYO does require minimum playing time for football.  However, the following are guidelines for minimum number of plays for each player <b>over the course of the season:</b>  Pony: average of 10 plays per game Reserve: average of 8 plays per game Varsity: average of 5 plays per game  There is <u>not</u> a minimum number of plays required in any one game--the minimum number of plays shown above are over the course of the season.

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**Complaint Process:**

**A complaint will be defined as any formal verbal or written communication made to a representative of the booster board, elected sports coordinator or any official in the SMOY parish administration. A parent, student athlete, or other individual will be requested if they wish their concern to be classified as a “complaint”, and, if so, the following process will be utilized.**

**A complaint by a parent, child, or SMOY athlete and or coach should be specific in nature and include all factual information that is known. The booster representative will forward the information to the appropriate Athletic Director who in turn will notify the booster board. If the complaint is with the Athletic Director or Board member, the process will move forward without the individual being involved during the investigation process but will be advised of the investigation and able to participate in voicing their account.**

**The Athletic Director will attempt to obtain a complete version of the factual elements of the complaint from those who were involved in the event. Individuals about whom complaints are made will have an opportunity to present his/her version of the event. When the Athletic Director determines that he/she has obtained an accurate version of the events, he/she will present his findings to the Board along with a recommendation regarding the appropriate outcome. The Board will vote to either accept or reject the recommended outcome, or agree upon an alternative outcome. The parties to the complaint will be advised of the outcome, and the action will be implemented.**

**Booster board members and or sports coordinators who are involved with a complaint(s), circumstances or controversial situations, which involve their child or relative, will remove themselves from the process. If the situation involves the athletic director, the other athletic director will implement the steps described herein. If the complaint concerns a sports coordinator and or board member, another board member will replace that individual by the assignment of the remaining board members.**

**Grievance Procedure**

Any parent who for specific reasons does not wish to have their child placed under the direction of a particular coach must submit their reasons to the Athletic Director at the time of registration. Appeals may be made to Booster Board. Non-requests for coaches will only be honored if such request does not affect the balanced skill level of a team. The Board will attempt to resolve these issues with input from the coordinator, coach and parents. (this should be in another section – team makeup.)

**Guidelines Concerning Unsportsmanlike Conduct**

Any coach, student athlete, fan or SMOY parishioner may be cited for unsportsmanlike conduct. At the time of the alleged infraction, the offender is to leave the playing facility. If the offender(s) refuses to leave, the game will be forfeited in favor of the parish team not involved in the citation. If the offender is a minor, the coaching staff is responsible to assure the minor is safely escorted from the facility with two adults, unless the legal guardian is present.

Each team is responsible for the conduct of its fans. The board will deal with serious infractions or multiple offenses.

A coach or parent of an ejected student athlete must report an ejection from any game to the Athletic Director who then reviews the incident with the Board. A coach or student athlete ejected from any game is subject to a one game suspension at the very next scheduled game. The Board will evaluate multiple offenses. Disciplinary action beyond the one game suspension will be at the discretion of the Athletic Director and the Board.

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